**DISCIPLINE AUDIT**

**EXECUTIVE SUMMARY - TOLGA SS**

**DATE OF AUDIT: 17 JUNE 2014**

**Background:**
Tolga SS is located 6 kilometres from Atherton in the Far North Queensland education region. The school has a current enrolment of 391 students from Prep to Year 7. The Principal, Kayleen Wright, was appointed to the position in 2013.

**Commendations:**
- The school has a small number of positively stated school wide expectations and appropriate behaviours that are clearly defined and established within the classrooms and playground.
- These expectations, centred on Safety, Respect and Responsibility, are continually communicated and evident in the behaviour of most students.
- The introduction of Positive Behaviour for Learning (PBL) throughout the school has added a more complex dimension to the school’s behaviour management program. A values project that has been created out of this plan, *Gr8 People*, is being implemented across the school.
- Professional development, particularly PBL, is a priority in the school’s Developing Performance Framework (DPF) and staff members’ Professional Performance Plans.
- Specific re-entry programs, following a suspension, have been developed for target students and are supported by Student Behaviour Book’s, red and purple. These programs monitor behaviour and provide feedback to students and their parents.
- The school’s *Adopt-a-Cop*, local businesses, Tablelands Regional Council and community clubs provide support for the school and its students.
- Students and their families are well aware of expectations and of the consequences of inappropriate behaviour.
- Firm links have been made with the local high school and the Atherton Cluster of Educators to ensure there is a smooth transition for students entering Junior Secondary in 2015.

**Affirmations:**
- All teaching staff actively teach the behaviour expectation each week and continue to revise the behaviour rules and values within their classrooms and the playground.
- Student leadership is valued at the school with school captains, sports captains and student council positions providing opportunities for students to develop their skills in leadership. School captains in the local cluster of schools, participate in a combined leadership camp at Tinaroo.
- The Leadership Team is implementing the Responsible Behaviour Plan for Students (RBPS) by ensuring that disruptive behaviour is dealt with promptly and in a respectful manner.
- Overall, most students display appropriate behaviour and can articulate and enact the school’s expectations.
- There is evidence that OneSchool data has been utilised when reviewing school procedures.

**Recommendations:**
- Continue to develop and refine the behaviour process systematically across the whole school to ensure it is effective in developing a safe, supportive and disciplined learning environment that focuses on student engagement and the development of a culture that enhances learning for all students.
- Support the implementation of PBL and ensure the school’s three rules are highly visible across the school environment, within and outside the classrooms.
- Continue to provide opportunities to inform and engage the full range of parent and community representatives in developing the school’s approach to behaviour management and school program development.
- Review the school’s data collection process to ensure that both positive and inappropriate behaviour instances, as well as attendance, are recorded in OneSchool in order to allow a full analysis of student data to occur.
- Continue to enhance teacher expertise in the use of OneSchool to record and retrieve data and effectively use the information available on the dashboard.