



Dear Parent/Caregiver

Welcome to Tolga State School. We look forward to your child becoming a part of our school community.

Please ensure that the following documents are presented to the school office with your completed enrolment forms. Your child's enrolment cannot be processed without these documents.

- Birth Certificate, if enrolling for the first time in a Queensland state primary school (or alternative document such as passport or visa if birth certificate is not available)
- Passport and Visa (if your child was born overseas)
- Proof of Residency e.g. Rates Notice, Electricity Account or Statutory Declaration
- Signed Application for Student Enrolment Form
- Signed Enrolment Agreement – Tolga State School
- Signed State School Consent Form
- Signed Network Usage and Internet Access Agreement
- If relevant, a Medical Action Plan for conditions including but not limited to Asthma, Anaphylaxis, Diabetes and Epilepsy
- Details of any relevant Family Court or other Court Orders
- If the child is in the care of the State, provide details to the school of arrangements and/or order regarding the child's care

If you have any questions regarding your child's enrolment, please feel free to contact the school office between 8:00am and 4.00pm. We wish you and your family a long and happy association with Tolga State School.

Yours sincerely

**Kayleen Wright**  
Principal